

## Human Resource in DDU-GKY, NIRDPR, Hyderabad

Division	Position	Salary	No. of Positions	Method of Recruitment	Educational Qualification	Selection Criteria			Roles and Responsibilities
						Exp	Age	Preferred	
M&E	Asst. Dir.	Rs.60,000/- per month	1	Promotion/ Direct Recruitment on Contract Basis	Post-Graduation in Social Sciences, Rural Development, Public Policy or International Development or in the related disciplines from any recognized University	Minimum of 7 years of experience in Monitoring Livelihood Programs of Central/State Govts. with at least 2 years in Monitoring Skill Development Programs	<ul style="list-style-type: none"> <li>• Maximum 35 years</li> <li>• Age relaxation will be applicable to the candidates belonging to ST/SC/OBC as per GoI rules</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in Monitoring International Projects</li> <li>• Exposure in Mobilization of beneficiaries for livelihood programs</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible and accountable for all the PIA and NIRDPR teams in the assigned states for the successful execution of the projects as per the SOP</li> <li>• Participation in projects planning/conducting workshops and review progress at States/NIRDPR/MORD level</li> <li>• Coordinating projects' activities across states to ensure effective implementation</li> <li>• Provide feedback to develop, strengthen monitoring and inspection and evaluation of procedures</li> <li>• Provide inputs, information and statistics for periodical reports to the Director (M&amp;E), Ministry of Rural Development (MoRD), State governments, etc. and also assist the</li> </ul>

									<p>management team in preparing relevant reports and guidelines</p> <ul style="list-style-type: none"> <li>• To ensure that projects and teams are following SOPs. Deviation, if any, should be with the approval of the Competent Authority</li> <li>• Organize and conduct training on SOP for project and other stakeholders</li> <li>• Assist, Director (M&amp;E) in: <ul style="list-style-type: none"> <li>a. Periodical reports on project progress based on MIS reports on project activities</li> <li>b. Initiate action against PIAs for any default and/or non-performance</li> <li>c. Project performance review</li> </ul> </li> <li>• Compiling required data/information</li> </ul>
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